

**Annexure****Common University Entrance Test CUET (UG) - 2022**

The UGC is grateful for the interest shown by you in joining the CUET (UG) - 2022 process for admission to UG courses offered by your University and Colleges affiliated to your University.

1. We are pleased to inform you that as per your request, your University has been included in the List of Universities hosted on NTA website <https://cuet.samarth.ac.in> which will be using the NTA Score for admission to UG programmes offered by you for the academic year 2022-23.
2. In case you have any queries relating to the mapping, structure of exam, issues relating to affiliated Colleges etc, you may contact the UGC.
3. CUET (UG) - 2022 is meant for admission to UG courses for the academic year 2022-23.
4. Admission to courses at PG or Ph.D. level are not covered by this exam. NTA will also be conducting CUET (PG) - 2022 for which a separate announcement will be made in due course.
5. Inclusion of the name of your University also covers the courses offered by the colleges affiliated to your University.
6. **Such coverage does not include admission to open and distance learning courses, if any, offered by you. You may stipulate your own procedure for admission to such open and distance learning courses.**
7. **We advise you to display a Public Notice on your Website stating that admission to the UG courses offered by you and the colleges affiliated to your University, for the academic year 2022-23 will be through CUET (UG) - 2022.**
8. **You may also consider release of such advertisement in this regard in local newspapers for the benefit of students.**
9. Role of NTA is limited to registration of candidates for the exam, conduct of the exam, finalisation of answer keys post challenge, processing, declaration of results and display of Score Card of the candidates on its website.
10. It may be noted that NTA has no role to play in the admission process.
11. Admission Policy as regards NRIs, OCIs, or Foreign Nationals to the UG courses offered by your University or the Colleges affiliated to your University- i.e., whether they are required to apply and/or appear in CUET (UG) - 2022 or not or is there a separate application/admission process for them, fee applicable, data to be filled/documents to be uploaded, in respect thereof, etc. may be clarified by way of a Public Notice on your website.

12. NTA will be conducting the CUET (UG) - 2022 in the **first fortnight of July 2022** and the results of the same are likely to be declared, thereafter. You are requested to plan your counselling/admission schedule accordingly.
13. CUET-UG is a collection of tests, combination of which may be taken by a candidate as may be required for admission to a specified course in the desired University.
14. It may be noted that CUET (UG) - 2022 is not a test for admission to any specific course as such.
15. Each test is independent of the other and the scores obtained by the candidates in the test/s in which they had appeared will be indicated test wise on his Score Card. Score card will contain NTA score (percentile score) as per the normalisation procedure provided in **Appendix - VII** of the Information Bulletin.
16. CUET (UG) - 2022 will be conducted as per the syllabus finalised by NTA and displayed on its website. Scheme of exam, duration, pattern of the test, medium of the tests, marking scheme, exception handling criteria, issue of Admit Cards, scheduling of the exam, conduct of the exam, answer key challenge process, action against UFM cases, etc will be as per the provisions contained in the Information Bulletin hosted on the NTA website <https://cuet.samarth.ac.in>
17. Eligibility, reservation, admission policy, determination of inter-se seniority in case more than one candidate secures the same percentile score, merit list, etc will be as per your own requirements and Rules/Regulations as applicable.
18. Candidates have been advised to visit the website of the University where they intend to take admission and read the Prospectus hosted thereon and understand the tests that they are required to take in CUET (UG) - 2022 for admission to the courses desired by them. Hence, we request you to **display the Prospectus for admission to UG courses** being offered by your University for admission to the academic year 2022-23, detailing therein that the **admission in this regard will be through CUET (UG) - 2022 for the academic year 2022-2023.**
19. NTA does not verify the eligibility of candidates for admission to any of the courses offered. Admission to CUET (UG) - 2022 is based on the data filled by the candidate in his/her Application Form. **It is the responsibility of the Universities where admission is sought to verify the eligibility of the candidates from the original documents produced at the time of admission.**
20. The NTA Score secured by candidates in CUET (UG) - 2022 may be used by the Colleges affiliated to your University for admission to UG programmes offered by you for the academic year 2022-23, **exclusively or in conjunction with scores obtained in skill tests as may be deemed necessary in some specific courses such as Fine Arts, Physical Education, Performing Arts etc offered by you or such other process, as**

may be mandated by Statutory Regulations or otherwise or as per your own requirements.

- 21. NTA Score of CUET (UG) - 2022 is valid for admission to the UG courses offered by the participating Institutions, for the academic year 2022-23 only.
- 22. CUET (UG) - 2022 for admission to the UG courses for the academic year 2022-23 is scheduled to be held only once, for this session, in the first fortnight of July 2022.
- 23. Mapping of the courses offered by you to the tests offered in CUET (UG) - 2022 by NTA is as provided by you.
- 24. Mapping of the courses offered by you to the tests under CUET (UG) - 2022 is solely your responsibility and has been adopted by NTA and displayed by NTA on its website as provided by you. **Any modification thereof, as may be necessitated, must be done by you by giving adequate notice to NTA and also to the students by way of a Public Notice on your website.** It is your responsibility to ensure that all the UG level courses/programmes offered by you or colleges affiliated to your University are mapped to the tests offered under CUET (UG) - 2022, without omission. NTA will not take any responsibility in case of any **omission to cover** some of the courses offered by you or Colleges affiliated to your University or **wrong mapping of courses to tests under CUET (UG) - 2022.**
- 25. **The exam fee collected by NTA from the candidates for appearing in CUET (UG) - 2022 is for incurring expenditure towards conduct of the CUET-UG exam. If any surplus is generated, it will be divided proportionately among the participating Institutions.**
- 26. While applying, candidates are required to indicate the list of University/ies and course/s for which they intend applying post results, in their respective application form/s. After declaration of results, NTA will provide access to the data of candidates who had indicated the name of your University in their application form. Such data includes personal information about the candidates and is of a confidential nature and is to be handled accordingly at your end. You will use the data that will be provided to you, for the purpose of admission to the courses offered by your University and Colleges affiliated to your University and will not use it for any purpose other than for admission. The candidate has the right to privacy of his personal data.
- 27. NTA disclaims any responsibility to use of data by you for any purpose other than that for which it is intended.
- 28. The list of fields, a candidate is required to fill in their application, is given in **Appendix - VIII** of the Information Bulletin. You may refer to it for further clarity. It may be noted that apart from the data filled by the candidate, the data that will be provided to you would NTA Score secured by candidates.
- 29. It is likely that based on the marks secured in a test or combination of tests, a candidates may become eligible for admission to several courses, subject to compliance with other eligibility requirements. Hence, in the admission process, you may have to call for additional information such as the courses

opted, in the order of preference, College/City preferred, specific reservation/quota requirements, additional weightage for those hailing from specific disadvantaged rural/backward areas, that may be applicable, etc. that you may need for your admission process. Communication as to the skill test/s that may be required or counselling process, dates/fee etc will have to be handled by you as per your own requirements.

30. You may have to prepare a Merit List for each course as per your requirements.
31. NTA will handle RTI queries or grievance or any litigation relating to question paper, answer keys and conduct of CUET (UG) - 2022 etc that may arise.
32. It is the responsibility of the University to handle RTI queries or any other grievance or litigation relating to mapping of courses to tests, eligibility, relaxation thereof, reservation, admission process, etc. that may arise.
33. We request you to be in touch with the website of NTA <https://cuet.samarth.ac.in> for updates regarding the exam.
34. A copy of the Information Bulletin and Frequently Asked Questions hosted on NTA website are enclosed for your perusal.
35. Kindly nominate a nodal officer from your University who will co-ordinate with NTA regarding CUET (UG) - 2022 and provide the details such as name, designation, mobile phone number and email address of the person so nominated for our record.

For any query or clarification, you may write to NTA at [sdoffice@nta.ac.in](mailto:sdoffice@nta.ac.in)