



NAAC Accredited. “B” Grade

**ANNUAL QUALITY ASSURANCE REPORT
(AQAR)**

2013-14

**Don Bosco College
West Garo Hills, Tura
Meghalaya-794 002**

The Annual Quality Assurance Report (AQAR) of the IQAC

Part – A

AQAR for the year (*for example 2013-14*)

2013-14

I. Details of the Institution

1.1 Name of the Institution

DON BOSCO COLLEGE

1.2 Address Line 1

Sampalgre

Address Line 2

Chandmari

City/Town

TURA

State

MEGHALAYA

Pin Code

794002

Institution e-mail address

principaldbct@gmail.com

Contact Nos.

+919402152496

Name of the Head of the Institution:

Fr. (Dr.) P D John

Tel. No. with STD Code:

03651-222361 / 202806

Mobile:

+919774584383

Name of the IQAC Co-ordinator:

Dr. Jiten C Dang

Mobile:

9863489647

IQAC e-mail address:

iqac.dbc@gmail.com

1.3 NAAC Track ID

1.4 NAAC Executive Committee No. & Date:

EC_57_A&A_18 dated 30-Nov-2011

1.5 Website address:

www.donboscocollege.ac.in

Web-link of the AQAR:

http://donboscocollege.ac.in/wp-content/uploads/2018/11/EC_57_A&A_18_dated_30-Nov-2011_Don_Bosco_College_Tura-Meghalaya_2013-14.pdf

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	B	2.45	2011	5 Years

1.7 Date of Establishment of IQAC: DD/MM/YYYY

01/12/2011

1.8 AQAR for the year

2013-14

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC

AQAR 2012 submitted to NAAC on 12-12-2012 (DD/MM/YYYY)

1.10 Institutional Status

University

State

☐

Central

☐

Deemed

☐

Private

☐

Affiliated College

Yes

☒

No

☐

Constituent College

Yes

☐

No

☒

Autonomous college of UGC Yes ☐ No ☒

Regulatory Agency approved Institution Yes ☐ No ☒

Type of Institution Co-education ☒ Men ☐ Women ☐

Urban ☐ Rural ☒ Tribal ☒

Financial Status Grant-in-aid ☐ UGC 2(f) ☒ UGC 12B ☒

Grant-in-aid + Self Financing ☒ Totally Self-financing ☐

1.11 Type of Faculty/Programme

Arts ☒ Science ☒ Commerce ☒ Law ☐ PEI (Phys Edu) ☐

TEI (Edu) ☐ Engineering ☐ Health Science ☐ Management ☒

Others (Specify)

1.12 Name of the Affiliating University (*for the Colleges*)

NORTH EASTERN HILL UNIVERSITY
(NEHU)

1.13 Special status conferred by Central/ State Government--

Autonomy by State/Central Govt. / University

University with Potential for Excellence	<input type="text" value="-"/>	UGC-CPE	<input type="text" value="-"/>
DST Star Scheme	<input type="text" value="-"/>	UGC-CE	<input type="text" value="-"/>
UGC-Special Assistance Programme	<input type="text" value="-"/>	DST-FIST	<input type="text" value="-"/>
UGC-Innovative PG programmes	<input type="text" value="-"/>	Any other (<i>Specify</i>)	<input type="text" value="-"/>

2. IQAC Composition and Activities

2.1 No. of Teachers

6

2.2 No. of Administrative/Technical staff

1

2.3 No. of students

-

2.4 No. of Management representatives

1

2.5 No. of Alumni

-

2.6 No. of any other stakeholder and

-

Community representatives

2.7 No. of Employers/ Industrialists

-

2.8 No. of other External Experts

-

2.9 Total No. of members

8

2.10 No. of IQAC meetings held

3

2.11 No. of meetings with various stakeholders:

No.

2

Faculty

1

Non-Teaching Staff /Students

1

Alumni

0

Others

0

2.12 Has IQAC received any funding from UGC during the year?

Yes

✓

No

If yes, mention the amount

3,00,000.00

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos.

NIL

International

NIL

National

NIL

State

NIL

Institution Level

NIL

(ii) Themes

2.14 Significant Activities and contributions made by IQAC

Fund Proposal for College Sports Infrastructure and Boys Hostel

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
<p>Proposal for Sports Infrastructure & Boys Hostel.</p> <p>For enriching Student database.</p> <p>Proposal to separate Higher Secondary Sections (Arts, Science & Commerce)</p> <p>Proposal to introduce new subjects like Geography & Sociology starting from Hr Sec. level, so as to offer these options at degree level.</p>	<p>Project proposals for building infrastructure like Auditorium and Boys Hostel have been initiated.</p> <p>Student Database is being updated.</p> <p>Renovation for Higher Secondary under the banner of Don Bosco College (Higher Secondary Section), Tura has been started in a separate campus.</p>

**Attach the Academic Calendar of the year as Annexure.*

2.15 Whether the AQAR was placed in statutory body

Yes ☒ No ☐

Management ☒ Syndicate ☐ Any other body ☐

Provide the details of the action taken

Fund Proposal for Boys Hostel and Sports Infrastructure was accepted

Part – B

Criterion – I

I. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD				
PG				
UG	4		2	
PG Diploma				
Advanced Diploma				
Diploma				
Certificate				
Others				
Total	4		2	
Interdisciplinary				
Innovative				

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	-
Trimester	-
Annual	4

1.3 Feedback from stakeholders*

(On all aspects)

Alumni ☐ Parents ☒ Employers ☐ Students ☐

Mode of feedback : Online ☐ Manual ☐ Co-operating schools (for PEI) ☐

**Please provide an analysis of the feedback in the Annexure*

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

NIL

1.5 Any new Department/Centre introduced during the year. If yes, give details.

NIL

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
70	55	15	NIL	NIL

2.2 No. of permanent faculty with Ph.D.

09

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
2	1							2	1

2.4 No. of Guest and Visiting faculty and Temporary faculty

0

0

0

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended Seminars/	2	0	
Presented papers	1	7	1
Resource Persons			

2.6 Innovative processes adopted by the institution in Teaching and Learning:

PPT, audio-visual classes, Internet surfing for material update, Seminar, Group Discussions, Displaying Newspaper clippings, library work for enrichment of materials, question bank consultation, field work, open book test, continuous evaluation, etc.

2.7 Total No. of actual teaching days during this academic year 2013-14

230

2.8 Examination/ Evaluation Reforms initiated by the Institution

Distribution of Photocopy materials, corrected assignments & test copies to the students, conducting seminars and Viva-Voce

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

1

2.10 Average percentage of attendance of students

66.21

2.11 Course/Programme wise
distribution of pass percentage :

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
BA	158		0.63	16.46	46.84	63.92
BSc	33		27.27	54.55	3.03	84.84
BCom	47		-	14.89	72.34	87.23
BBA	6		33.33	66.67	-	100

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

*By holding meetings and regulating teaching and other programmes.

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	
UGC – Faculty Improvement Programme	2
HRD programmes	
Orientation programmes	
Faculty exchange programme	
Staff training conducted by the university	
Staff training conducted by other institutions	1
Summer / Winter schools, Workshops, etc.	5
Others	1

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	5			12
Technical Staff	6			2

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

Faculty members are encouraged for

- Research work for Ph.D.
- Major and minor research projects
- For publications in journals, books and proceedings

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number			1	
Outlay in Rs. Lakhs		Ongoing	26.5	23.5 lakhs

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number			1	
Outlay in Rs. Lakhs	Completed		1.5	submitted

3.4 Details on research publications

	International	National	Others
Peer Review Journals	5	8	
Non-Peer Review Journals			
e-Journals			
Conference proceedings			

3.5 Details on Impact factor of publications:

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects (1,57)	5	DBT	26.5 Lakhs	26.5 Lakhs
Minor Projects (58)	1.5	UGC	1.5	1.5
Interdisciplinary Projects				
Industry sponsored				
Students research projects (other than compulsory by the University)				
Any other(Specify)				
Total				

3.7 No. of books published i) With ISBN No.

Chapters in Edited Books

ii) Without ISBN No.

0

3.8 No. of University Departments receiving funds from

UGC-SAP

CAS

DST-FIST

DPE

DBT Scheme/funds

3.9 For colleges

Autonomy

CPE

DBT Star Scheme

INSPIRE

CE

Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences

organized by the Institution

Level	International	National	State	University	College
Number					
Sponsoring agencies					

3.12 No. of faculty served as experts, chairpersons or resource persons

4

3.13 No. of collaborations

International

National

Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs:

From Funding agency

28

From Management of University/College

NIL

Total

28

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	
	Granted	
International	Applied	
	Granted	
Commercialised	Applied	
	Granted	

3.17 No. of research awards/ recognitions received by faculty and research fellows
Of the institute in the year

Total	International	National	State	University	Dist	College
4				Ph.D.		

3.18 No. of faculty from the Institution who are Ph. D. Guides

3

and students registered under them

3

3.19 No. of Ph.D. awarded by faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF

SRF

Project Fellows

Any other

3.21 No. of students Participated in NSS events:

University level

State level

National level

International level

3.22 No. of students participated in NCC events:

University level

State level

National level

International level

3.23 No. of Awards won in NSS:

University level

State level

National level

International level

3.24 No. of Awards won in NCC:

University level

State level

National level

International level

3.25 No. of Extension activities organized

University forum

College forum

NCC

NSS

Any other

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- Participated as examiner and as Script Evaluator for University
- Taken Students for Field Trip
- Faculty involved in NGO's and other civil societies
- Faculty involved as members in scientific and professional bodies.

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	10 Acres			
Class rooms	31			
Laboratories	16			
Seminar Halls		1		
No. of important equipments purchased (\geq 1-0 lakh) during the current year.		2		
Value of the equipment purchased during the year (Rs. in Lakhs)		1.73		
Others				

4.2 Computerization of administration and library

- Administration is already computerized
- Library computerization is initiated

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	17058		91	25615	17149	
Reference Books	4500		26	9480	4526	
e-Books	750 GB					
Journals	10					
e-Journals						
Digital Database						
CD & Video	52					
Others /Mag	10					
Newspaper	7					
Total			117	35095	21675	

*4767 books given away to Higher Secondary (21675-4767)=16908

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	110	3	2	1	1	8	15	
Added								
Total	110	3	2	1	1	8	15	

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

Internet access training is given to the students

4.6 Amount spent on maintenance in lakhs:

i) ICT	0.5
ii) Campus Infrastructure and facilities	0.5
iii) Equipments	0.25
iv) Others	
Total:	1.25

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

- Encouraged students for
- Field trip and scientific tours
 - Sports and games
 - Cultural and co-curricular activities

5.2 Efforts made by the institution for tracking the progression

Conducted meetings of various departments/committees
Conducted sports week, cultural and co-curricular activities
Conducted field trips and scientific tours

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
1176			

(b) No. of students outside the state

62

(c) No. of international students

05

No	%
479	40.71

Men

Women

No	%
697	59.29

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
144	24	813	14	1	996	99	26	1024	27	1	1176

Demand ratio 1:1.38

Dropout % 3.48

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

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No. of students beneficiaries

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5.5 No. of students qualified in these examinations

NET	<table border="1"><tr><td></td></tr></table>		SET/SLET	<table border="1"><tr><td></td></tr></table>		GATE	<table border="1"><tr><td></td></tr></table>		CAT	<table border="1"><tr><td></td></tr></table>	
IAS/IPS etc.	<table border="1"><tr><td></td></tr></table>		State PSC	<table border="1"><tr><td></td></tr></table>		UPSC	<table border="1"><tr><td></td></tr></table>		Others	<table border="1"><tr><td></td></tr></table>	

5.6 Details of student counselling and career guidance

Counselling facility is available for students as and when required

No. of students benefitted

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5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed

5.8 Details of gender sensitization programmes

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5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level	<table border="1"><tr><td></td></tr></table>		National level	<table border="1"><tr><td></td></tr></table>		International level	<table border="1"><tr><td></td></tr></table>	

No. of students participated in cultural events

State/ University level	<table border="1"><tr><td></td></tr></table>		National level	<table border="1"><tr><td></td></tr></table>		International level	<table border="1"><tr><td></td></tr></table>	

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports: State/ University level	<table border="1"><tr><td></td></tr></table>		National level	<table border="1"><tr><td></td></tr></table>		International level	<table border="1"><tr><td></td></tr></table>	

Cultural: State/ University level ☐ National level ☐ International level ☐

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution		
Financial support from government	16	Online individual account deposit
Financial support from other sources		
Number of students who received International/ National recognitions		

5.11 Student organised / initiatives

Fairs : State/ University level ☐ National level ☐ International level ☐

Exhibition: State/ University level ☐ National level ☐ International level ☐

5.12 No. of social initiatives undertaken by the students ☐

5.13 Major grievances of students (if any) redressed: Anti-ragging committee was formed to tackle and control ragging

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

Vision: “Inspired by the benign and noble teachings of Lord Jesus Christ who declared, ‘*I am the Way, the Truth and the Life*’, and guided by the educational philosophy of St. John Bosco, the College has the avowed vision of bringing holistic, quality higher education within the reach of all.”

Mission: “To provide an education that is participatory in nature, intellectually competent, multi-skill oriented, value based and socially committed, for the development of persons and enrichment of society.”

6.2 Does the Institution has a management Information System

Yes, through periodic meetings, written notes, periodicals, notification, website, mailings, SMS etc.

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

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6.3.2 Teaching and Learning

Field trips

6.3.3 Examination and Evaluation

Class tests, extra-curricular academic activities – Debate, Quiz, Projects, etc. are undertaken to evaluate students for internal assessment

6.3.4 Research and Development

Faculty members were encouraged
i. For initiating minor and major projects
ii. Undertake research for Ph.D.
iii. Publish in Journals, books and proceedings
iv. Membership in scientific societies

6.3.5 Library, ICT and physical infrastructure / instrumentation

New addition of books, maintaining records of library footfall, sending students to library for studying in off periods

6.3.6 Human Resource Management

Encouraging research, writing research papers and sending faculty to attend FDP's, etc.

6.3.7 Faculty and Staff recruitment

Verifications of competence, teaching methods, personality, speaking skill, expertise in the field of work, etc.

6.3.8 Industry Interaction / Collaboration

--

6.3.9 Admission of Students

Admission prospectus published Screening is done by committee Admission database is maintained

6.4 Welfare schemes for

Teaching	CPF
Non teaching	CPF / Interest free loans extended
Students	Scholarships, career, mentoring, counselling,)

6.5 Total corpus fund generated

45 Lakhs

6.6 Whether annual financial audit has been done

☒ Yes ☐ No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic			Yes	Department/ Academic Council
Administrative	Yes	Chartered Accountant	Yes	Governing Body

6.8 Does the University/ Autonomous College declare results within 30 days?

For UG Programmes Yes ☐ No ☐
For PG Programmes Yes ☐ No ☐

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

N/A

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

N/A

6.11 Activities and support from the Alumni Association

6.12 Activities and support from the Parent – Teacher Association

Parents extend their help as and when required in case of attendance, discipline, etc.

6.13 Development programmes for support staff

- Interest free loan facility is extended to the support staff
- Accommodation facility is provided for the needy staff
- Regular meetings and counselling were conducted for smooth functioning of the management and office activities

6.14 Initiatives taken by the institution to make the campus eco-friendly

Maintaining green cover, garden, encouraging proper waste disposal, use of dustbins, maintaining plastic free campus

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

- Donation of old practical copies to the visually impaired students of Montfort for Braille
- Regular class tests & supply of photocopy materials
- Morning shift in addition to regular shift
- Biometric attendance for staff
- Regular updating of student attendance
- Regular result review and analysis
- Campus maintenance and beautification by Campus Ministry

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

Fund received for IQAC
Fund received for Sports Infrastructure

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

- i) Practice of biometric attendance system for staff
- ii) Regular monitoring of attendance of students

****Provide the details in annexure (annexure need to be numbered as i, ii,iii)***

7.4 Contribution to environmental awareness / protection

- Lectures on environmental awareness was delivered to the students on the class

7.5 Whether environmental audit was conducted?

Yes

☐

No

☒

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

S: Sizable number of students
W: Students are from rural background mostly first generation learners. No competitive environment, geographical isolation, lack of motivation from the parents and society
O: Availability of basic infrastructure
T: Talented students migrating to other states

8. Plans of institution for next year

- Proposal of fund for building etc.
- To introduce Geography and Sociology in the admission prospectus.
- Fund Creation and Construction of Alternative Boys Hostel in the second campus.

Name: Dr J.C.Dang



Signature of the Coordinator, IQAC

Name: Fr (Dr) P D John

For



Signature of the Chairperson, IQAC

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Annexure I

2.15 Academic Calendar

DON BOSCO COLLEGE CALENDAR 2013-2014

JULY 2013			
1	MON	Class	Doctors' Day
2	TUE	Class	
3	WED	Class	
4	THU	Class	
5	FRI	Class	
6	SAT	Class	
7	SUN	Holiday	
8	MON	Class	
9	TUE	Class	
10	WED	Class	
11	THU	Class	
12	FRI	Class	
13	SAT	Holiday	Beh Deinkhlam
14	SUN	Holiday	
15	MON	Class	Attendance compilation 1 to 15 July
16	TUE	Holiday	Garro Labour Corps Day
17	WED	Holiday	Tirot Singh Day
18	THU	Class	
19	FRI	Class	
20	SAT	Class	
21	SUN	Holiday	
22	MON	Class	Computer awareness for Students of all classes
23	TUE	Class	
24	WED	Class	
25	THU	Class	
26	FRI	Class	
27	SAT	Class	Seminar – Dept. of Physics.
28	SUN	Holiday	
29	MON	Class	
30	TUE	Class	
31	WED	Class	Counselling for Degree Science (Attendance 18-31 July)

AUGUST 2013			
1	THU	Class	Counselling for Degree Com (Governing Body Mtg.)
2	FRI	Class	Counselling for Degree BBA
3	SAT	Class	Seminar – Dept. of Mathematics.
4	SUN	Holiday	
5	MON	Class	
6	TUE	Class	Counselling for 1 B.A
7	WED	Class	Counselling for 2 B.A
8	THU	Class	Counselling for 3 B.A Issue of Admit Cards for Semester Test
9	FRI	Holiday	Id-ul-Fitre
10	SAT	Class	
11	SUN	Holiday	
12	MON	Test	Semester Test
13	TUE	Test	
14	WED	Test	
15	THU	Holiday	Independence Day
16	FRI	Test	
17	SAT	Test	
18	SUN	Holiday	
19	MON	Test	
20	TUE	Test	
21	WED	Class	
22	THU	Class	
23	FRI	Class	Submission of marks
24	SAT	Class	Seminar – Dept of Com. and BBA
25	SUN	Class	
26	MON	Class	
27	TUE	Class	Declaration of results
28	WED	Class	
29	THU	Class	Issue + Verification of CL. XII Exam Forms – Repeaters Students to come with Photocopies of all documents)
30	FRI	Class	
31	SAT	Class	Academic audit 12.00 noon (Attendance compilation 1 to 31 Aug.)

SEPTEMBER 2013			
1	SUN	Holiday	
2	MON	Class	Issue + Verification of NEHU Exam Forms-Repeaters (Students to come with Photocopies of all documents)
3	TUE	Class	
4	WED	Class	Last date for submission of NEHU Exam forms – Repeaters
5	THU	Class	Teachers' Day
6	FRI	Class	Last date for submission of CL. XII Exam Forms – Repeaters
7	SAT	Class	Seminar – Department of English
8	SUN	Holiday	
9	MON	Class	Issue + Verification of XII Exam Forms – Regular (Students to come with Photocopies of all documents).
10	TUE	Class	
11	WED	Class	Issue + Verification of NEHU Exam Forms – Regular (Students to come with Photocopies of all documents)
12	THU	Class	Mentoring for Degree Students
13	FRI	Class	
14	SAT	Class	Seminar – Dept. of Education Attendance compilation 1 to 14 September
15	SUN	Holiday	World Ozone Day
16	MON	Class	Student verification of NEHU Roll Sheet - Repeaters (<i>Mandatory</i>)
17	TUE	Class	Last Date for submission of XII Exam Forms – Regular Governing Body Meeting
18	WED	Class	Seminar – Dept. of Economics
19	THU	Class	Last Date for submission of NEHU Exam Forms – Regular
20	FRI	Class	Student verification of CL. XII Roll Sheet - Repeaters (<i>Mandatory</i>) (Seminar – English, Garo and Bengali)
21	SAT	Class	Seminar – Dept. of Political Science
22	SUN	Holiday	
23	MON	Class	College Week
24	TUE	Class	College Week
25	WED	Class	College Week
26	THU	Class	College Week
27	FRI	Class	College Week
28	SAT	Class	College Week
29	SUN	Holiday	
30	MON	Class	Attendance Compilation 16-30 September

OCTOBER 2013			
1	TUE	Class	Soft-Skill Development Programme for III Degree
2	WED	Holiday	Gandhi Jayanti
3	THU	Class	Counselling for XII
4	FRI	Class	Counselling for XI
5	SAT	Class	Seminar – Dept. of Botany.
6	SUN	Holiday	
7	MON	Class	
8	TUE	Class	Seminar – Dept. of Zoology.
9	WED	Class	
10	THU	Holiday	Puja Holidays
11	FRI	Holiday	Puja Holidays
12	SAT	Holiday	Puja Holidays (Maha Asthami)
13	SUN	Holiday	Puja Holidays (Maha Navami)
14	MON	Holiday	Puja Holidays (Vijaya Dashami)
15	TUE	Holiday	Puja Holidays
16	WED	Holiday	Puja Holidays / (Id-ul-Zuha (Bakrid)
17	THU	Holiday	Puja Holidays
18	FRI	Holiday	Puja Holidays
19	SAT	Holiday	Puja Holidays (Lakshmi Puja)
20	SUN	Holiday	
21	MON	Class	Classes Resume
22	TUE	Class	
23	WED	Class	
24	THU	Class	
25	FRI	Class	Seminar – Dept. of Philosophy
26	SAT	Class	Seminar – Dept. of History.
27	SUN	Holiday	
28	MON	Class	
29	TUE	Class	
30	WED	Class	Academic audit 12.00 noon
31	THU	Class	Student verification of NEHU Roll Sheet - Regular (<i>Mandatory</i>) (Attendance of October 1-31)
NOVEMBER 2013			
1	FRI	Class	
2	SAT	Holiday	All Souls Day
3	SUN	Holiday	Diwali
4	MON	Class	
5	TUE	Class	

6	WED	Class	
7	THU	Class	
8	FRI	Holiday	Wangala Festival
9	SAT	Holiday	Wangala Festival
10	SUN	Holiday	
11	MON	Class	
12	TUE	Class	
13	WED	Test	Selection Test
14	THU	Holiday	Muharram
15	FRI	Test	
16	SAT	Test	
17	SUN	Holiday	
18	MON	Test	
19	TUE	Test	
20	WED	Test	
21	THU	Test	
22	FRI	Test	
23	SAT	Holiday	Seng Kutsnem
24	SUN	Holiday	
25	MON	Sp Class	
26	TUE	Sp Class	
27	WED	Sp Class	
28	THU	Sp Class	Seminar – Dept. of Chemistry (Students' Seminar)
29	FRI	Sp Class	Submission of marks
30	SAT	Sp Class	Attendance compilation of 1-30 November
DECEMBER 2013			
1	SUN	Holiday	
2	MON	Sp Class	
3	TUE	Sp Class	
4	WED	Sp Class	
5	THU	Sp Class	
6	FRI	Sp Class	Class XII & Degree Result Committee meeting
7	SAT	Sp Class	Academic Audit of 2011 (evaluate the whole year)
8	SUN	Holiday	
9	MON	Sp Class	
10	TUE	Sp Class	
11	WED	Sp Class	Parting Social & Pre-Christmas Celebration

12	THU	Holiday	Pa Togan Nengminza Sangma Day
13	FRI	Sp Class	Selection Test result
14	SAT	Sp Class	
15	SUN	Holiday	
16	MON	Sp Class	
17	TUE	Sp Class	Attendance compilation of 1-17 December
18	WED	Holiday	Death Anniversary of U SoSo Tham
19	THU	Sp Class	
20	FRI	Vacation	
21	SAT	Vacation	
22	SUN	Vacation	
23	MON	Vacation	
24	TUE	Vacation	
25	WED	Vacation	Christmas
26	THU	Vacation	
27	FRI	Vacation	
28	SAT	Vacation	
29	SUN	Vacation	
30	MON	Vacation	U Kiang Nangbah Day
31	TUE	Vacation	
JANUARY 2014			
1	WED	Vacation	New Year
2	THU	Vacation	
3	FRI	Vacation	
4	SAT	Vacation	
5	SUN	Vacation	
6	MON	Vacation	
7	TUE	Vacation	
8	WED	Vacation	
9	THU	Vacation	
10	FRI	Vacation	National Youth Day
11	SAT	Vacation	
12	SUN	Vacation	
13	MON	Vacation	
14	TUE	Vacation	
15	WED	Vacation	
16	THU	Vacation	

17	FRI	Vacation	
18	SAT	Vacation	
19	SUN	Vacation	
20	MON	Vacation	
21	TUE	Vacation	
22	WED	Vacation	
23	THU	Vacation	
24	FRI	Vacation	
25	SAT	Vacation	
26	SUN	Vacation	Republic Day
27	MON	Vacation	
28	TUE	Vacation	
29	WED	Vacation	
30	THU	Vacation	
31	FRI	Vacation	Feast of Don Bosco
FEBRUARY 2014			
1	SAT	Study Leave	
2	SUN	Holiday	
3	MON	Study Leave	Staff Meeting (Tentative)
4	TUE	Study Leave	
5	WED	Study Leave	
6	THU	Study Leave	
7	FRI	Study Leave	
8	SAT	Study Leave	
9	SUN	Holiday	
10	MON	Study Leave	
11	TUE	Exams	NEHU/MBOSE Exams (Tentative)
12	WED	Exams	
13	THU	Exams	
14	FRI	Exams	
15	SAT	Exams	
16	SUN	Holiday	
17	MON	Exams	

18	TUE	Exams	
19	WED	Exams	
20	THU	Exams	
21	FRI	Exams	
22	SAT	Exams	
23	SUN	Holiday	
24	MON	Exams	
25	TUE	Exams	
26	WED	Exams	
27	THU	Exams	
28	FRI	Exams	
MARCH 2014			
1	SAT	Exams	
2	SUN	Holiday	
3	MON	Exams	
4	TUE	Exams	
5	WED	Exams	Ash Wednesday
6	THU	Exams	
7	FRI	Exams	
8	SAT	Exams	
9	SUN	Holiday	
10	MON	Exams	
11	TUE	Exams	
12	WED	Exams	
13	THU	Exams	
14	FRI	Exams	
15	SAT	Exams	
16	SUN	Holiday	Holi
17	MON	Exams	
18	TUE	Exams	
19	WED	Exams	
20	THU	Exams	
21	FRI	Exams	
22	SAT	Exams	
23	SUN	Holiday	
24	MON	Exams	
25	TUE	Exams	
26	WED	Exams	

27	THU	Exams	
28	FRI	Exams	
29	SAT	Exams	
30	SUN	Holiday	
31	MON	Exams	
28.01.2014 Offices Re-open 30.01.2014 Reopening of College – Staff meeting 03.02.2014 MBOSE Class-XI Exams 12.03.2014 Class XII exams			
APRIL 2014			
1	TUE	Class	
2	WED	Class	
3	THU	Class	
4	FRI	Class	
5	SAT	Library	
6	SUN	Holiday	
7	MON	Class	Class XII begins with Inauguration at 09.00 a.m (Tentative)
8	TUE	Class	
9	WED	Class	Classes begin for XII (M.Shift)
10	THU	Class	
11	FRI	Class	
12	SAT	Library	
13	SUN	Holiday	
14	MON	Class	
15	TUE	Holiday	Bihu
16	WED	Class	
17	THU	Class	Half Day – Holy Thursday
18	FRI	Holiday	Good Friday
19	SAT	Holiday	Holy Saturday
20	SUN	Holiday	Easter Sunday
21	MON	Holiday	Easter Monday
22	TUE	Class	
23	WED	Class	
24	THU	Class	
25	FRI	Class	
26	SAT	Library	
27	SUN	Holiday	
28	Mon	Class	

29	TUE	Class	
30	WED	Class	Attendance Compilation of April
MAY 2014			
1	THU	Class	Labour Day
2	FRI	Class	
3	SAT	Library	
4	SUN	Holiday	
5	MON	Class	Classes begin for II B.A and III B.A with Inauguration
6	TUE	Class	
7	WED	Class	Classes begin for II & III B.Com & BBA with Inauguration
8	THU	Class	
9	FRI	Class	
10	SAT	Library	
11	SUN	Holiday	
12	MON	Class	Classes begin for II & III B.Sc. with Inauguration.
13	TUE	Class	Issue of Forms for I B.Sc & I B.Com.
14	WED	Class	Issue of Forms for I B.Sc & I B.Com.
15	THU	Class	Issue of Forms for I B.Sc & I B.Com.
16	FRI	Class	Submission of Forms for I B.Sc & I B.Com.
17	SAT	Library	Submission of Forms for I B.Sc & I B.Com.
18	SUN	Holiday	
19	MON	Class	Submission of Forms for I B.Sc & I B.Com.
20	TUE	Class	
21	WED	Class	
22	THU	Class	College Foundation Day
23	FRI	Class	Issue of Forms for I B.A. & Class XI. Interview For I B.Sc & I B.Com.
24	SAT	Library	Issue of Forms for I B.A. & Class XI. Interview For I B.Sc & I B.Com.
25	SUN	Holiday	
26	MON	Class	Issue of Forms for I B.A. & Class XI.
27	TUE	Class	Interview Results of I B.Sc & I B.Com. Fee Payments.
28	WED	Class	Submission of forms for I B.A. & Class XI. Fee Payments.
29	THU	Class	Submission of forms for I B.A. & Class XI. Fee Payments.
30	FRI	Class	Submission of forms for I B.A. & Class XI.
31	SAT	Library	Last Date of Submission of forms for I B.A. & Class XI. Cleaning Drive. Anti Tobacco Day
JUNE 2014			
1	SUN	Holiday	
2	MON	Class	I B.Sc. and I B.Com. Inauguration & Classes.
3	TUE	Class	Interviews for Class XI (Science & Arts) & I B.A

4	WED	Test	First Semester Test for Class XII Interviews for Class XI (Science & Arts) & I B.A
5	THU	Test	First Semester Test for Class XII Interviews for Class XI (Science & Arts) & I B.A (ENVIRONMENT DAY)
6	FRI	Test	First Semester Test for Class XII. Finalisation of Results of I B.A. & XI-Sc. Interviews for Class XI (Commerce & Arts).
7	SAT	Library	First Semester Test for Class XII. Int Results for I B.A. & XI-Sc. Fee Payments Interviews for Class XI (Commerce & Arts)
8	SUN	Holiday	
9	MON	Test	First Semester Test for Class XII. Interviews for Class XI (Commerce & Arts). Fee Payments for I B.A. & XI-Sc.
10	TUE	Test	First Semester Test for Class XII. Finalisation of Results of Class XI (Commerce & Arts).
11	WED	Test	First Semester Test for Class XII Interview Results for Class XI (Commerce & Arts). Fee Payments.
12	THU	Holiday	Payment of Fees.
13	FRI	Holiday	Payment of Fees.
14	SAT	Library	Payment of Fees.
15	SUN	Holiday	
16	MON	Holiday	Semester Break.
17	TUE	Holiday	Semester Break.
18	WED	Holiday	Semester Break.
19	THU	Holiday	Semester Break.
20	FRI	Holiday	Semester Break.
21	SAT	Library	Semester Break.
22	SUN	Holiday	
23	MON	Class	Classes Resume. Inauguration for Class XI and I B.A.
24	TUE	Class	
25	WED	Class	
26	THU	Class	
27	FRI	Class	
28	SAT	Library	
29	SUN	Holiday	
30	MON	Class	Attendance Compilation of June

Abbreviations:

CAS	-	Career Advanced Scheme
CAT	-	Common Admission Test
CBCS	-	Choice Based Credit System
CE	-	Centre for Excellence
COP	-	Career Oriented Programme
CPE	-	College with Potential for Excellence
DPE	-	Department with Potential for Excellence
GATE	-	Graduate Aptitude Test
NET	-	National Eligibility Test
PEI	-	Physical Education Institution
SAP	-	Special Assistance Programme
SF	-	Self Financing
SLET	-	State Level Eligibility Test
TEI	-	Teacher Education Institution
UPE	-	University with Potential Excellence
UPSC	-	Union Public Service Commission
