

Report: Opening of the Student Suggestion Box

In keeping with the principles of participatory governance, transparency, and continuous quality enhancement as prescribed by the National Assessment and Accreditation Council (NAAC), the Internal Quality Assurance Cell (IQAC) of Don Bosco College, Tura opened the Student Suggestion Box on **19 November 2025 at 12.00 noon**.

The suggestion box was opened in the presence of all members of the IQAC, including the Coordinator and the Principal, ensuring procedural fairness and accountability. A total of 38 student suggestions were received. The IQAC reviewed each suggestion carefully, and the decisions are summarised below:

1. Request for Conducting a Convocation Ceremony. Number of Requests: 27 students

Suggestion: Students expressed a strong desire for the college to hold a Convocation Day to celebrate academic achievements and build institutional pride.

IQAC Decision: The IQAC agreed in principle to conduct a Convocation Ceremony from the academic year 2026. However, in accordance with institutional governance procedures, the proposal will be placed before the Governing Board, the House Council and subsequently before the Faculty Meeting for formal approval.

2. Request for a Second Internal Assessment. Number of Requests: 8 students

Suggestion: Students requested an additional internal assessment to improve their performance.

IQAC Observation: The IQAC noted that three internal tests had already been conducted during the current semester, leading to ambiguity regarding the request.

Decision: The IQAC will seek clarity, review assessment records, and take further action after academic consultation.

3. Request for Scenting College Toilets with Odonil. Number of Requests: 1

Suggestion: A student requested the use of Odonil or similar air fresheners to improve toilet hygiene.

IQAC Decision: The IQAC accepted the suggestion and approved the placement of Odonil fresheners along with camphor balls in all student toilets. Implementation will begin immediately under the supervision of the Maintenance Committee.

4. Request for Saturday as a Holiday. Number of Requests: 1

Suggestion: A student requested that Saturday be declared a full holiday.

IQAC Decision: The IQAC reiterated that Saturday is designated as a half-day of academic sessions, a decision discussed and confirmed multiple times by academic bodies.

Owing to syllabus requirements and academic hours mandated by regulations, Saturday classes will continue as scheduled.

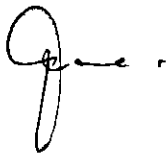
5. Request to Call Parents of Students Absent for More Than Three Days. Number of Requests: 1

Suggestion: It was proposed that the college notify or call parents/guardians of students who remain absent for more than three consecutive days.

IQAC Decision: The IQAC welcomed this suggestion, recognizing its potential to enhance student discipline and attendance. It was resolved that:

- **HODs** and subject teachers will monitor attendance and will contact parents/guardians—either by phone or by requesting them to come in person.
- **The IQAC** and the College Management, especially the Principal, will ensure this is strictly followed.

The IQAC acknowledges and appreciates the active involvement of students in the college's quality enhancement journey. The suggestions reflect the students' commitment to improving the academic environment and administrative efficiency of Don Bosco College, Tura.



Fr Januarius S Sangma SDB
Principal

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